



NUST School of Mechanical & Manufacturing Engineering

Where Science is converted into Technology

MINOR REGISTRATION PROFORMA – UG STUDENTS

Student Name: _____ CMS ID: _____

Parent School: _____ Class/Program: _____

Semester Completed: _____ CGPA: _____ Semester Load incl Minor: _____

Email: _____ Contact No: _____

Detail of Minor Subject(s):

| Sr No | Course Code | Course Name | Credit Hrs |
|-------|-------------|-------------|------------|
| 1 | | | |
| 2 | | | |

Instructions:

1. All above mentioned columns shall be filled by the student personally and no column will be left blank
2. A student can take maximum one minor
3. The students will himself ensure that their credit hours including minors **shall not exceed 21 credit hours** in current semester, failing this the minor will not be accepted even if studied
4. Minimum attendance to appear in final exam will be **75%**
5. The course can be dropped within two weeks without harm
6. Students on probation are not eligible to take minors
7. **Minimum CGPA** required for opting for Minor is **2.75**
8. A course can only be counted once i.e. either Regular or Minor. In case a course is part of the curriculum (Regular) then it cannot be taken as a Minor.
9. Students from other school will get approval from parent institution indicating clearly their semester load and CGPA.
10. **Tuition fee** will be charged after 2nd week of the semester and it will be non-refundable even if classes are not attended.

Undertaking by Applicant:

I certify that I have read the above mentioned instruction and the above stated information is correct and if found incorrect at a later date I will have no objection if my enrollment in the above minor(s) is cancelled. I confirm that there are no timetable clashes for studying mentioned course(s).

Dated: _____

Student's Signature

Recommendation by Respective HoD (Parent School):

Signature with Stamp

(for official use only)

Remarks by UG Coordinator (SMME Host Deptt):

Signature

Remarks by Program Coord:

Signature

Remarks by DCE:

Signature

Approved / Not Approved

Dean SMME