



NUST School of Mechanical & Manufacturing Engineering

Where Science is converted into Technology

PROFORMA FOR ATTENDING UG COURSE AT SMME – STUDENTS OF OTHER SCHOOLS

(DURING SUMMER SEMESTER)

Student Name: _____ Regn No/CMS ID: _____

School: _____ Class: _____ Sem: _____ Contact No: _____

Email: _____ CGPA: _____ Credit Hour Studied _____

Detail of Subjects for improvement/Repetition:

Sr No	Description	Course Code	Course Name/Title	Credit Hrs
1	Course already studied at respective Dept / School			
	Course currently offered during Summer at SMME			
2	Course already studied at respective Dept / School			
	Course currently offered during Summer at SMME			

Course Fee: Student will register in a course and deposit the prescribed fee (@ **Rs. 8000/- per CH**). The student can withdraw his / her name from the course within 1st weeks from the start of semester without earning ‘W’ grade. If a student withdraws his/her name from a course between 2nd to 5th week, “W” grade will be awarded. Once a course is registered, the fee will not be refunded in any case, except the course is dropped by the institution.

Maximum Credit Hours: A student can register for a maximum of two courses in a Summer Semester (max 8 credit hours).

I certify that: -

- The above particulars are correct to the best of my knowledge.
- I have checked and there are no timetable clash for studying above mentioned course (s). I will be responsible in case of any clash
- I have registered myself for the mentioned course (s) and will pay prescribed tuition fee on receipt of fee challan.
- I have consulted my parents/guardian on the issue.

Date: _____

Student’s Signature

Recommendation of HoD of parent School/college/Centre

(Recommended/Not Recommended)

Signature

Dean / Principal

(Approved/ Not Approved)

Signature