Form PhD-3C

DOCTORAL PROGRAMME OF STUDY

(Must be type written)

**National University of Sciences and Technology, Sector H-12, Islamabad**

**MINUTES OF GEC MEETING — PhD STUDENTS**

Student Name: Regn No:

Discipline: Department:

Research Topic:

Date of last meeting:

**Agenda Points Decision Taken**

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**GEC Members attending:** The meeting was held on , following members attended:-

1. Name: Signature:   
   (Supervisor)
2. Name: Signature:   
   (Member)
3. Name: Signature:   
   (Member)
4. Name: Signature:   
   (Member)
5. Name: Signature:   
   (Member)

**COUNTERSIGNED**

Dated:   
 Head of the Department/Dean

**Notes:**

1. GEC meetings of each PhD student will be held after every six months till completion of PhD program. First meeting will however be held immediately after formulation of GEC i.e., within 30 days of student's admission.
2. Atleast 3 members (including supervisor) should be present during the meeting to fulfill the quorum requirement.
3. Agenda of the meeting will be decided by the supervisor in consultation with the student; Agenda points may include: - coursework to be undertaken, Qualifying Exam, Guidance on research work or any other point. Additional sheet may be used/attached (if required).

**Distribution:**

* 3x copies; 1x copy with the department, 1x copy with the student (for record) and 1x copy will be forwarded to PGP Dte, HQ NUST.