



## School of Mechanical and Manufacturing Engineering

### Proforma for Registering Courses in Other Departments of SMME (PhD)

A PhD student is allowed to register courses in other departments of SMME provided that he/she gets an approval from the concerned officials at the parent department. Students are allowed to take three relevant courses outside of their approved curriculum during their coursework. An additional fee of 8000/- per credit hour will be charged for repeated courses/ alternate electives.

<b>Name of student</b>		<b>Reg. #</b>	
<b>Semester</b>	Spring / Fall	<b>Department</b>	BME/BMS/R&AI/DME/ME
<b>Email</b>		<b>Entry</b>	
<b>Cell #</b>		<b>CGPA</b>	

(a) Number of courses registered at the parent department in the current semester: \_\_\_\_\_

(b) Course(s) to be registered in other departments of SMME:

Name of Department: \_\_\_\_\_

Sr. #	Course Code	Course Title	Approved/Outside Curriculum (Type: Elective/ Rep/ Alternate/ Additional)

(c) Name of the course, not included in the curriculum, taken previously: \_\_\_\_\_

Please attach your transcript with this form. With the following signatures, you agree that are aware that the course may be dropped due to low strength and your credit load is  $\leq 12$ . Add PhD-Reg 06 form for an alternate course.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

------(For Official Use only)-----

<u>Parent Department/ Examination Branch</u>		
<b>Supervisor</b> (Upon GEC's consent)	<b>Recommended / Not Recommended</b>	Signatures with date
<b>PG Coordinator</b>	The selected course is included in the approved curriculum. <b>Yes/ No</b>	Signatures with date
<b>Examination Branch</b>	Number of courses taken outside of the curriculum, if any: ____ (To be filled only if courses outside of the curriculum are being registered)	Signatures with date
<b>HoD</b>	<b>Recommended / Not Recommended</b>	Signatures with date
<b>Dean/ Principal</b> (For courses outside curriculum only)	<b>Recommended / Not Recommended</b>	Signatures with date
<u>Host Department</u>		
<b>PG Coordinator</b>	<b>Recommended / Not Recommended</b>	Signatures with date
<b>HoD</b>	<b>Approved / Not Approved</b>	Signatures with date
<u>Examination Branch</u>		
<b>Posted on Qalam on:</b>		
Signatures: _____	Signatures: _____	
<b>Exam branch Clerk</b>	<b>Sr. Dy Cont. Exam</b>	