

**School of Mechanical and Manufacturing Engineering****Proforma for Repetition of Courses (PhD)**

Note: A PhD student is allowed to repeat max of three courses during course work. Only courses graded C, C+ or B will be allowed to repeat provided the CGPA before the qualifying examination is less than 3.5. A fee of 11000/- per credit hour will be charged for repeated courses. An offered course may be dropped if the number of registered students is below 8.

Name of student		Reg. #	
Semester	Spring / Fall / Summer	Department	BME/BMS/R&AI/DME/ME
Email		Entry	
Cell #		CGPA	

(a) Course(s) already repeated/alternate taken:

Sr. #	Course Code	Course Title	Grade

(b) Names of courses requested to repeat:

Sr. #	Course Code	Course Title	Previous Grade

(c) Have you applied for an alternate elective this semester? Yes / No (If yes, please attach the proforma)

Please attach your transcript with this form.

Student's Signature: _____

Date: _____

-----**(For Official Use only)**-----

<u>Parent Department</u>		
Supervisor (Upon GEC's consent)	Recommended / Not Recommended	Signatures with date
PG Coordinator	Recommended / Not Recommended	Signatures with date
HoD	Recommended / Not Recommended	Signatures with date
<u>Examination Branch</u>		
Sr. Dy Cont. Exam	Approved / Not Approved	Signatures with date

The repeated course is correctly posted on Qalam.

Signatures: _____
Exam branch Clerk

Signatures: _____
Sr. Dy Cont. Exam