



NUST School of Mechanical & Manufacturing Engineering

Where Science is converted into Technology

MINOR REGISTRATION PROFORMA – UG STUDENTS

Student Name: _____ CMS ID: _____

Parent School: _____ Class/Program: _____

Semester Completed: _____ CGPA: _____ Semester Load incl Minor: _____

Email: _____ Contact No: _____

Detail of Minor Subject(s):

Sr No	Course Code	Course Name	Credit Hrs
1			
2			

Instructions:

1. All above mentioned columns shall be filled by the student personally and no column will be left blank.
2. A student can take maximum one minor.
3. Minimum attendance to appear in final exam will be **75%**.
4. The course can be dropped within two weeks without harm.
5. Students on probation are not eligible to take minors.
6. **Minimum CGPA** required for opting for Minor is **2.75**.
7. A course can only be counted once i.e. either Regular or Minor. In case a course is part of the curriculum (Regular) then it cannot be taken as a Minor.
8. Students from other school will get approval from parent institution indicating clearly their semester load and CGPA.
9. Tuition fee will be charged after 2nd week of the semester, and it will be non-refundable even if classes are not attended.
10. An offered course may be dropped if the number of registered students is below 8.

Undertaking by Applicant:

I certify that I have read the above mentioned instruction and the above stated information is correct and if found incorrect at a later date I will have no objection if my enrollment in the above minor(s) is cancelled. I confirm that there are no timetable clashes for studying mentioned course(s).

Dated: _____

Student's Signature

Recommendation by Respective HoD (Parent School):

Signature with Stamp

(for official use only)

Remarks by UG Coordinator (SMME Host Deptt):

Signature

Remarks by Program Coord:

Signature

Remarks by DCE:

Signature

Approved / Not Approved

Dean SMME