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| **Anx A**  **APPLICATION FOR WITHDRAWAL OF ORIGINAL DOCUMENTS** |
| Student’s Name Father’s Name |
| Regn No Course/Class Section |
| Contact No: Email:  Specification of Required Documents: -  SSC: HSSC: BS: MS: |
| **INSTRUCTIONS FOR STUDENTS (READ CAREFULLY).** It is certified that :-   1. I have attached an undertaking to this effect on stamp paper. **I will be responsible for any loss/ damage.** I will return the same on the below mentioned date. In case any extension in return date is needed, I will inform Exam Br through email (dc[exam@smme.nust.edu.pk](mailto:exam@smme.nust.edu.pk)). 2. I understand that in case I don’t return the documents on due date, I will NOT be allowed to sit in the ESE, my registration for subsequent semester will not be done (Result will be withheld in case of final year student) and will pay Rs.50/- as fine for each extra day after above mentioned deposit date. |
| Reasons for Withdrawal of Documents:  Expected Date of Return of Above Documents: |
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| Date: Student’s Signature |
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| Dues paid up to and for:  Date: (Accts Offr, SMME) |
| **DCE’s Remarks** |
| Date: (Signature) |
| **Principal’s Remarks** |
| Date: (Signature) |
| It is certified that I have received my original documents, namely |
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| Student’s Signature Date: |

**Anx B**

**UNDERTAKING TEMPORAY ISSUANCE OF ORIGINAL DOCUMENTS**

I CMS ID/Regn no CNIC Degree/ Discipline hereby certify that I will deposit my Original Educational Documents within 30 days of their temporarily issuance. Failing to comply the same within due date, I shall be responsible for :

* 1. My registration for next semester shall not be done (for 1-3rd year students) / my result shall be withheld (for final year students).
  2. I will not be allowed to sit in ESE, my registration for subsequent semester will not be done, result will be withheld (in case of final year student) and will pay a fine of Rs. 50/- for each extra day after due date.

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| Date | (Student’s Signature) |

(Specimen Stamp Paper not less than Rs.10/-)